



CITY PROJECT NO. 2026-07-41800-01

**REQUEST FOR PROPOSAL (RFP)
LAWN CARE SERVICES**

ISSUE DATE: Monday, June 29, 2026

ISSUED BY: City of East Ridge, Tennessee
1517 Tombras Avenue
East Ridge, Tennessee 37412
Website: www.EastRidgeTN.gov

PROJECT CONTACT: Ray Gmuer
Building and Grounds Maintenance Supervisor
Phone: (423) 497-6153
Email: RGmuer@EastRidgeTN.gov

PROPOSALS DUE: Friday, July 17, 2026
3:00 PM Eastern Time

CITY OF EAST RIDGE, TENNESSEE

LAWN CARE SERVICES

Project Overview

The City of East Ridge, Tennessee is seeking proposals from qualified lawn care providers to improve and maintain the outdoor grass spaces surrounding the City Hall complex, including mowing, weed control, trimming, and mulching. The City Hall complex reflects the community and the selected contractor will be responsible for ensuring the grounds are well-maintained, presentable, and safe for citizens, staff and visitors throughout the year.

Interested vendors should propose a solution that addresses the following goals and minimum requirements.

Scope of Work

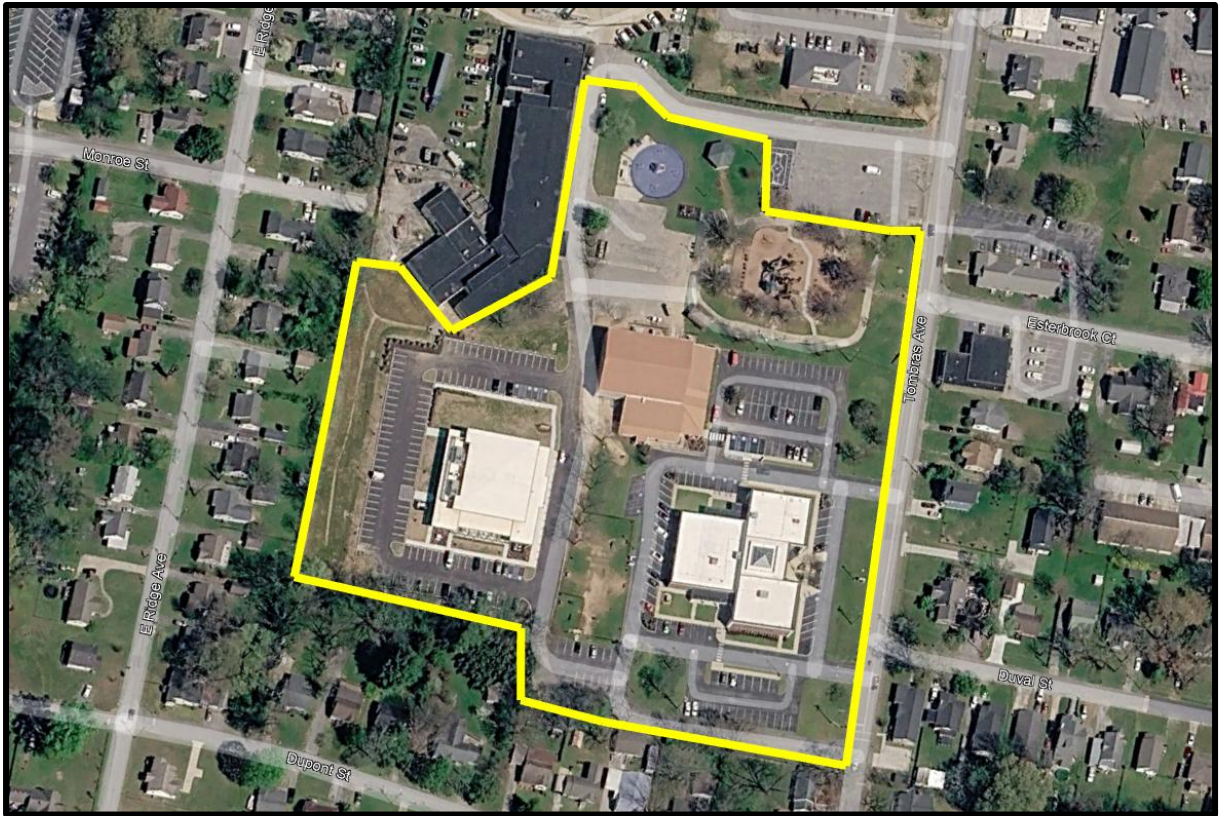
The services will include the following:

- **Lawn Mowing:** Lawn mowing will be performed regularly throughout the growing season (April to October). The contractor is responsible for adjusting the mowing schedule to meet seasonal needs. Contractor will visually inspect for debris that may become a potential projectile (rocks, metal, pieces of wood, etc.) and collect such debris prior to mowing. Work will be done in a manner that does not cause harm to trees, flowers, or shrubs. Grass clippings will be cleared from roads, parking areas, and sidewalks after each mowing. Under no condition will lawn clippings be allowed to go down storm drains or disposed of in drainage ditches. Grass growing in cracks in sidewalks, walkways, curbs, and parking lots will be removed. The contractor will edge all lawn areas along walkways, sidewalks, and borders to maintain a clean boundary.
- **Weed Control:** The contractor will perform routine inspections to identify and remove weeds before they can establish and spread from grass areas.
- **Fenced Dog Park:** The area in the fenced dog park yards will be kept free of non-grass vegetation utilizing animal safe turf maintenance products as needed.
- **Aeration, Seeding and Fertilization:** The contractor will aerate, seed, and fertilize annually to improve the health and appearance of our lawn areas.

The contractor will be responsible for taking care to prevent damage to any flowers, shrubs, or trees during mowing, weeding or trimming.

Location

The property to be maintained is generally located at 1517 Tombras Avenue. The campus areas to be maintained under this proposal include City Hall, the East Ridge Community Center, the Pioneer Frontier Park and Venue1921.



The campus includes approximately 3.3 acres of grass to be maintained.

Insurance Requirements

The Contractor will not commence work under this Contract until he has obtained all insurance required under this paragraph and such insurance has been approved by the Owner, nor will the Contractor allow any sub-contractor to commence work on his subcontract until all similar insurance required of the sub-contractor has been so obtained and approved. The City of East Ridge will be named as additionally insured by all policies required under this section. Satisfactory proof of the required insurance will be furnished to the Owner.

Payment Schedule

Each submission for payment must be sent to the Building Maintenance Supervisor for verification of work. The request for payment will be processed according to our standard billing payment schedule as established by the Finance Director.

Term of Service

The Contractor will provide services at the submitted pricing through December 31, 2027.

Proposal Requirements

Qualified lawn care service providers are invited to submit proposals that include the following:

1. **Company Profile:** A brief description of the company, including experience, qualifications, and an overview of similar projects completed.
2. **Pricing Structure:** Provide a detailed breakdown of costs, including prices as instructed on the bid sheet provided.
3. **Proposed Schedule:** A proposed service schedule for each task listed in the Scope of Work.
4. **References:** A list of at least three references, preferably public or similar institutions, including contact information and a brief description of the services provided.
5. **Equipment List:** A description of the type of equipment that will be used for the lawn care services.
6. **Proof of Insurance:** Evidence of general liability, workers' compensation, and any other relevant insurance coverage.
7. **Licenses and Permits:** Copies of all licenses and permits required to operate a lawn care business in the area.

East Ridge City Background

Known as the "Gateway to Tennessee," the City of East Ridge is a vibrant, family-friendly suburban community bordering Chattanooga. Home to approximately 22,000 residents, East Ridge is strategically located off Interstate 75 at the Georgia border, making it a bustling hub for thousands of travelers and a premiere destination for regional sports tourism. Incorporated in 1921, the City is dedicated to providing effective and efficient governance that promotes business opportunities, enhances diverse and safe neighborhoods, and creates a high quality of life for all citizens. Learn more at www.eastridgetn.gov.

Submittal Instructions

This is a sealed proposal project. Interested vendors should submit one printed copy of the proposal in a sealed package to the City Clerk. The proposal must be clearly marked "RFP – Lawn Care Services" and delivered to:

City Clerk
City of East Ridge
1517 Tombras Avenue
East Ridge, Tennessee 37412

All proposals must be received no later than 3:00 pm on **Friday, July 17, 2026** at which point they will publicly opened.

Questions and Clarifications

All interested parties are encouraged to email Ray Gmuer (RGmuer@EastRidgeTN.gov) to register their intent to respond to this RFP. All firms expressing interest will be notified of any additional information or addendums issued for this RFP.

Questions about this RFP are to be directed to the above-listed contact. Questions must be submitted by Monday, July 06, 2026 and all questions or clarifications will be issued to interested parties by Tuesday, July 07, 2026.

Special Considerations for Proposals

The City reserves the right to accept or reject all proposals and to waive any technicalities or irregularities. The City reserves the right to award the contract in any manner deemed in the best interest of the City. Primary criteria for vendor evaluation and consideration include: completeness and thoroughness of response, demonstrated ability to meet the requirements of the program, prior experience with similar programs and favorable past experiences with the City.

The proposal selected will be the proposal deemed, in the City's sole discretion, to be in the best interests of the City while providing the most cost-effective approach to meet the stated requirements. **The lowest priced proposal will not necessarily be selected.**

The City reserves the right to request additional information or clarifications from those submitting bids, and to allow corrections of errors or omissions.

The City reserves the right to retain all bids submitted and to use any ideas in any bids submitted, regardless of whether or not that bid is accepted. Submission of a bid indicates acceptance by the person submitting the bid of the terms, conditions and specifications contained in this RFP unless clearly and specifically noted in the bid submitted and confirmed in a subsequent contract between the City and the vendor selected.

The vendor will be required to enter into an agreement with the City for the project.

The City reserves the right to formally amend any portion of the Request for Proposal.

Vendors may not claim any indemnity, nor may they contest for whatever reasons, the choice of the City. All proposals will remain open for acceptance by the City for a period not less than ninety (90) days from the date of the bid opening.

The City is not under any obligation to award a contract, and reserves the right to terminate the Request for Proposal process at any time and to withdraw from discussions with any or all of the vendors who have responded.

City of East Ridge, Tennessee

2026 LAWN CARE SERVICES

FORMAL BID SUBMISSION

The undersigned has examined the Scope of Work, general conditions, the location of the work described and is fully informed as to the nature of the work and the conditions relating to its' performance and further understands that the quantities shown are approximate and subject to either increase or decrease.

The undersigned hereby proposes to: furnish all necessary machinery, tools, apparatus, and other means of construction; do all the work; furnish all the materials, except as otherwise specified herein; and for the unit prices named in the itemized bid, to complete the work herein described in strict accordance and conformity with the requirements of the City of East Ridge and such other special provisions and supplemental specifications as may be a part of this proposal.

Price per Mowing	\$ _____
Annual Price for Turf Maintenance (Weed Control; Aeration, Seeding and Fertilization)	Calendar Year 2026 : \$ _____
	Calendar Year 2027 : \$ _____

The work will consist of one project element that is lump sum in nature (noted above as Annual Price items) and one element that anticipates an unknown number of required mowings. The City typically considers weekly mowings to be sufficient.

Signature

Date

Printed Name and Title

Business Name

Address

Email

(____)____-____
Phone Number

City of East Ridge, Tennessee

2026 LAWN CARE SERVICES

BIDDER QUESTIONNAIRE

Please provide the following information regarding your proposal:

1. Name, Address and Phone Number of Firm:

2. Number of years of experience in this work:

3. List number and types of equipment to be used if awarded this bid:

4. List the municipalities that you have contracted with during the past three years for this type of work: (include contact names and phone numbers)

5. Name of your bank and other financial references:

6. Name of your insurance provider:
